



Terms and Conditions

Fees

1. The course fee covers the provision of the course, all written materials and light refreshments for one participant. Please note that lunch is not included but a list of excellent local options will be provided.
2. English UK reserves the right to refuse entry if payment has not been received in full by the course start date.

Refund Policy

3. ENGLISH UK will refund fees in full in the unlikely event of the course not going ahead
4. ENGLISH UK will refund fees in full if the participant cancels on or before 1<sup>st</sup> October 2007
5. ENGLISH UK will refund 50% of the fees if the participant cancels on or before 1<sup>st</sup> November 2007
6. ENGLISH UK will not refund fees if the participant cancels after 1<sup>st</sup> November 2007
7. Notice of cancellation must be received in writing

Important note

8. By signing this form, the applicant confirms that s/he has received and read a copy of the course programme.
9. Please keep a copy of this form as a record of your booking. Official confirmation will be sent to you.

Signed \_\_\_\_\_ Please print name \_\_\_\_\_ Date \_\_\_\_\_

Please return the completed registration form by post/fax/email to:

Naadiya Rawat,  
ENGLISH UK,  
56 Buckingham Gate,  
London  
SW1E 6AG  
Tel: 020 7802 9219  
Fax: 020 7802 9201  
Email: [training@englishuk.com](mailto:training@englishuk.com)  
Web: [www.englishuk.com/training](http://www.englishuk.com/training)