

# The English UK Management Conference 2017

Timetable: day one, Thursday 9 March

Royal College of Surgeons, Edinburgh, EH8 9DW

10:15 – 11:00	Registration: breakfast, refreshments and exhibition		
11:00 – 11:10	Opening address		
11:10 – 12:00	The changing face of UK ELT: what it means for your courses <i>with Sarah Cooper</i>		
12:10 – 13:00	Elective sessions one:		
	<i>Technology</i>	<i>Team performance</i>	<i>Exams and accreditation</i>
	1a. Getting things done: how to use Evernote to organize yourself and empty your inbox <i>with Nigel Paramor</i>	1b. What makes an effective CPD tool?  <i>with Gill Davidson</i>	1c. Progression and progress tracking  <i>with Vic Richardson</i>
13:00 – 14:00	Lunch, exhibition & drop-in safeguarding clinic <i>with Nigel Heritage</i>		
14:00 – 15:30	Workshops:		
	W1. Young learners panel <i>with Mel Judge (Young Learners English UK)</i>	W2. Inspection and safeguarding updates with Q&A <i>with Liz McLaren (British Council Accreditation Unit) and Nigel Heritage</i>	
15:30 – 15:45	Break: refreshments and exhibition		
15:45 – 16:30	Elective sessions two:		
	2a. Using electronic media for classroom teaching, tutorials and exam preparation <i>with Sam McCarter</i>	2b. How to use Critical Reflection to improve your team  <i>with Sarah Shinnick</i>	2c. The changing face of assessment <i>with Alex Thorpe, Trinity College London</i>
16:40 – 17:30	Maintaining morale <i>with George Pickering</i>		

# The English UK Management Conference 2017

Timetable: day two, Friday 10 March

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10:10 – 10:20	Welcome		
10:20 – 11:10	Steps to effective coaching <i>with Dawn Harry</i>		
11:10 – 11:30	Break: refreshments and exhibition		
11:30 – 12:20	Elective sessions three:		
	<i>Working with your teachers</i>	<i>Working with your students</i>	<i>Skilling up your teams</i>
3a. Observations with a twist: promoting an observee-led approach <i>with Billie Haase</i>	3b. To be confirmed	3c. From teacher to trainer and beyond <i>with Monica Poulter</i>	
12:30 – 13:20	Elective sessions four:		
4a. Performance improvement plans <i>with Dawn Harry</i>	4b. Managing expectations in a changing world <i>with Sophie Bennett</i>	4c. Helping your team change to delivering young learner courses <i>with Jim Chirm (Young Learners English UK)</i>	
13:20 – 14:10	Lunch, exhibition & drop-in safeguarding clinic <i>with Nigel Heritage</i>		
14:10 – 15:00	Elective sessions five:		
5a. Improving teacher performance <i>with Ryan Parmee</i>	5b. Growing recommendations <i>with John Glew-O'Leary</i>	5c. Using action research for professional development <i>with Fiona Barker</i>	
15:10 – 16:00	Closing plenary on staff motivation – details to be confirmed <i>with Steph McLoughlin</i>		