

# Communication - what works? PM session with Gill Davidson

| Venue:   | English UK, 219 St John Street, London, EC1V 4LY                         |
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| Date:    | Wednesday 6 December 2017  |
| Timings: | Registration from: 13:40   start time: 14:00   end time (approx.): 17:00 |
| Price:   | Members £75, non-members £120  |
| Format:  | Interactive session that involves all participants                       |

## Why attend this training day?

Effective communication is a key factor in successful management. In this half day session, we will start with a reflection on times in your career when there has been a communication breakdown, to prompt a discussion about why communication can fail and the subsequent consequences of poor communication.

We will then look at different communication methods and discuss how they work in various contexts, and their pros and cons for the world of ELT.

After examining these theories, we will discuss best practice and how these can be applied to your personal work context to enhance your workplace communication.

Finally, you will create a plan of actions you can use to improve your communications in the future.

### Learning outcomes

You will have a clear understanding of the key reasons communication can breakdown. You will have a good knowledge of key factors in effective communication and have created a realistic plan to improve your workplace communication.

### Who is it for?

Academic managers, directors of studies, managers, senior managers and directors/principals.

### About the trainer



**Gill Davidson** started teaching in 1994 in Slovakia before moving to Indonesia, Russia and back to the UK in 2006. Since 1994, she has been a teacher, a DoS, a CD, a regional academic manager and is now group academic director for EC English. Although most of her work has involved teacher management and teacher training, she has also been involved in materials development, project planning, change management and product implementation. In all of Gill's roles and projects that she has undertaken communication has been a key factor in the successes (and the failures).

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