

PRELIM 3

UKI Clarification questions and answers

Please find below a summary of the UKI PRELIM 3 clarification questions and answers from the Zoom webinar held 12:30-13:30 UK time on Thursday 3 November 2022.

Q1: Will there be fixed time frames for different stages of the project over the period, or are they determined by us?

A1: The time frames for the different stages of the project will be negotiated between the UK institution (UKI) and partner English teacher association (ETA). Sufficient time needs to be allocated for dissemination of the teacher support resources to the teachers on the ground in the partner ETA country within the project time frame.

Q2: When exactly is the deadline for UK ELT centres? English UK says 21st November, but the information google doc says 14th November"

A2: The deadline for **UKI** applications is **14 November**. The deadline for ETA applications is **21 November**.

Q3: What is the indicative timeline for the project? i.e. How much time is suggested to be for planning / delivery / support / final assessment etc.

A3: Actual timelines will be negotiated between the UKI and partner ETA. For the purpose of the application, UKIs are to suggest indicative timelines. Applicants might find it helpful to work backwards from 31 March 2024, by which time the successful dissemination of the teacher support resources to the teachers on the ground in the partner ETA country will have taken place.

Q4: Can you indicate how many teaching hours of content you expect the package of teacher support resources to resource?

A4: This will need to be negotiated on a case by case basis between the UKI and partner ETA, as the context and package content will vary from country to country.

Q5: Will there be a CoP with NILE consultants for the UK partners as in PRELIM 1+2?

A5: Yes, there will be a community of practice with NILE consultants for the UK partners. How this is structured will depend on the final numbers of partnerships.

Q6: Why the jump from a 3-month project to a 12+ month project?

A6: PRELIM 3 is longer as it involves the UKI and partner ETA working together to create a teacher support package relevant to the local context which will be disseminated to teachers on the ground within the project timeframe.

Q7: Could you give some indication of the scale of the resource package developed through the partnership?

A7: The scale will depend on the context of the partner ETA country and will be negotiated between the UKI and partner ETA.

Q8: Are there support sessions planned for PRELIM 3 in the way they were run during PRELIM 2? They were extremely useful!

A8: Yes, there will be support sessions for PRELIM 3.

Q9: Providing resources only or language development and teacher training too?

A9: PRELIM 3 involves working with the ETA to enable teachers to make the best use of their current materials and for those materials to be complemented sustainably- beyond the life of PRELIM 3 itself, with a range of easily disseminated context-appropriate resources and activities owned by the teachers. The dissemination process is likely to involve teacher development or support in some form.

Q10: How are partnerships decided? If I have teachers with knowledge of certain parts of the world, can we be partnered with ETA from that region?

A10: While UKIs are welcome to state where they have geographical strengths, we cannot guarantee partnerships there. An underlying principle of PRELIM 3 is that there will be no repetition of the PRELIM 1 & 2 partnerships, as the aim is to build understanding of a new and ideally unfamiliar context.

Q11: Do you have any idea of the type of resources that will be most requested e.g. online, paper-based worksheets or booklets? With the latter, will we be producing these and posting to the ETA?

A11: We will only know once the UKI/ETA partnerships have been formed and a needs analysis undertaken.

Q12: Will there be a balance of ETAs from developed/developing countries as in PRELIM 1+2?

A12: There will be a roughly 75 / 25 split (75% developing / 25% developed).

Q13: ETAs will presumably include members from all sectors - primary, secondary and tertiary - what are the implications of this on the nature of the resource package?

A13: The resource package won't be able to cover every sector, so the focus will need to be agreed via negotiation with ETA.

Q14: Many EUK members are busier in the summer months, which may well impact on the availability of staff to maintain the same levels of output compared with the rest of the year. Clearly this needs to be negotiated with the ETAs but has already this been acknowledged/factored in given the extended life of PRELIM III?

A14: This is understood, needs to be factored into the suggested project timeframes accordingly, and is one of the reasons for the longer timeframe of PRELIM 3.

Q15: Can we indicate a preference for working with primary or secondary teachers?

A15: UKIs are welcome to state a preference, but as the level of teachers (primary, secondary, tertiary) to be focused on in the PRELIM 3 projects will be decided in negotiation with the ETA partner, it is not possible at matching stage to know which type of teachers the UKI/ETA partnership will be working with.

Q16: Is the matching process likely to be done based on the specific approaches in our proposals (linking these to the needs of ETAs), or will there be an understanding that these are just ideas that can and should be adapted according to the partnerships we end up with?

A16: The latter. The aim of any proposal in the application should be to evidence flexibility and adaptability towards context rather than a specific or innovative approach.

Q17: Did the ETAs all take part in PRELIM 1&2?

A17: It's possible there may be new ETAs which did not participate in PRELIM 1&2.

Q18: Based on previous PRELIMs what costs apart from staff time were covered by the grant?

A18: Additional grant was allocated in previous PRELIMs for connectivity costs for some ETAs. The ETAs will be able to apply for up to £5,000 for dissemination activities (i.e. getting the teacher support package out to the teachers on the ground).

Q19: Is there any advice on how much of the grant should be used to pay for UK teachers' time and how much for material costs?

A19: This will be guided by the nature of the teacher resource package negotiated between the UKI and ETA. The ETAs will be able to apply for up to £5,000 for dissemination activities (i.e. getting the teacher support package out to the teachers on the ground).

Q20: Is there scope to work with more than 1 ETA?

A20: As there are a maximum of 20 UKI/ETA partnerships, this is unlikely.

Q21: When meeting with ETAs, is it possible to run training sessions/workshops/model lessons, etc?

A21: Yes, and these could be around the dissemination of the resources to teachers on the ground.

Q22: How will the success of individual and overall PRELIM III partnerships be measured given the very different likely outputs relating to the different contexts involved (eg number of outputs, quality of outputs, transference of maths development competences between the two partners)?

A22: An M&E framework is being developed for PRELIM 3 which includes improvement in knowledge and skills for UKIs, ETAs and teachers, and gives much more scope for UKI involvement in M&E.

Q23: Teacher support (page 2 of the application form) refers to Workshops/presentations. Is this to be understood as online only or is there the option for some F2F work if location allows?

A23: Primarily online, but should the ETA members have the opportunity to disseminate the resources via F2F means (e.g. a teacher association conference) and/or should the context mean that F2F dissemination would be most effective, then this is a possibility.

Q24: When you said you were hoping for funding for dissemination of materials in country, do you mean within the scope (and budget) of this PRELIM 3 project, or as a separate strand later? Just wondering if you anticipate that wider dissemination of materials might need to be incorporated into this project budget, or ETAs may be able to access separate funding for that, to extend the impact of the project beyond whichever stakeholders involved initially?

A24: Dissemination is a distinct phase within the scope of this project i.e. by 31 March 2024. The ETAs will be able to apply for up to £5,000 for dissemination activities from April 2023.

Q25: Could you give an overview of what dissemination activities will include? Would you recommend any kind of dissemination events for external professionals/organisations? Websites or social media channels?

A25: This will be determined between the UKI and partner ETA partner, who will have developed together a resource that is going to support teachers on the ground. Dissemination activities will be those deemed most successful in getting that resource into the hand of the teachers in the ETA country and supporting those teachers in the effective use of the resources. (See question 29 also)

Q26: Is it possible to make an application for more than one grant / partnership, as was the case with PRELIM 2?

A26: Given that there will be a maximum of 20 grants, this is unlikely.

Q27: Will the BC own the intellectual property / resources at the end of the project?

A27: When the British Council is giving a grant, the British Council cannot own the copyright in the content produced with the grant funding. The grant contract which will be issued to UKIs will include the following IP clauses:

- Where any Intellectual Property Rights owned or licensed by the British Council are required to be used in connection with the delivery of the Project, the Recipient acknowledges that it shall have no right to use the same except to the extent necessary for the delivery of the Project and subject to such consents and restrictions as may be specified by the British Council.
- The Recipient is responsible for obtaining any licences, permissions or consents in connection with any third party Intellectual Property Rights which the Recipient introduces into the Project. In addition, the Recipient warrants that the delivery of the Project does not and will not infringe any third party's Intellectual Property Rights.
- The Recipient hereby grants to the British Council an irrevocable, royalty-free, non-exclusive, worldwide right and licence to use any information, data, reports, documents, or other materials obtained, created or developed in the course of the Project for non-commercial purposes to publicise and report on the activities of the British Council in connection with the award of the Grant and the delivery of the Project.

It would be expected that the UKI would give the partner ETA and teachers an irrevocable, royalty-free, non-exclusive right to use, reuse, revise and redistribute all the resources created under PRELIM 3.

Q28: What kind of admin are you expecting?

A28: The typical admin involved around the project management cycle, organising online meetings, being part of the community of practice, facilitating the M&E framework to be enacted. It will require a dedicated UKI coordinator.

Q29: Would you be able to give a very general overview of the aims of dissemination in this context and what shape that may take in practice? I am aware that some information has been communicated but I am still not fully clear

A29: Dissemination means getting the teacher support resource developed by the UKI and partner ETA into the hands of the teachers on the ground in the partner ETA country and supporting those teachers in the effective use of those resources.