

Student Week Calculation Example

Student Week Definition:

One (1) student undergoing at least ten (10) hours* of tuition per week. For the avoidance of doubt, any week in which a student undergoes less than ten (10) hours tuition shall be disregarded.

** Equivalent to 600 minutes*

Using this definition you should multiply the resultant number of student weeks by the length of their respective courses of study. Some examples are shown below.

Courses	No. of Students	ELT Tuition Hours per week	Length of course	SW Calculation	SW Figure
Course A	10	15	8 weeks	10 x 8	80
Course B	20	12	10 weeks	20 x 10	200
Course C	5	7	4 weeks	Students studying less than 10 Hours per week are disregarded	0
Course D	5	10	2 weeks	5 x 2	10
				TOTAL SW Figure	290

If a student is on two or more consecutive courses (perhaps with a gap between studies) the total student weeks are calculated i.e. the student should be counted separately for each course.

However, for any weeks in which courses are concurrent then the student should only be counted once. For example, a student simultaneously studying 15 hours per week on a General English course plus 12 hours per week on an IELTS course would total 27 hours but would count as one student week (not two) for each week of enrolment.

English UK and the CLA accept that off-site work placement non-ELT student hours can be excluded from the student week calculation, dependent upon there being detailed and reliable records of student hours showing mode of study that can be audited either by English UK or the CLA.

Please note:

This example is purely for the purpose of demonstrating how a SW Figure may be calculated for the English UK Supplementary subscriptions and for calculation of the CLA Language Schools Licence Fee. It is subject to change in the future.