Progressing Your Career: To TEFL-Q and beyond

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Aims of the session

• Routes to TEFL-Q, what are my options and which is the best for me?

• Modes of Learning

• Where can I work? Different options as the industry diversifies.

• What else can I do in my current school? How to progress in a small company.
What is TEFL-i and TEFL-q?

- **TEFL-I** = TEFL initiated – ie CELTA/Trinity Certificate
- **TEFL-Q** = TEFL-qualified ie Diploma/DELTA/MA in a relevant subject

Combinations to achieve TEFL-Q

- CELTA + DELTA
- Trinity TESOL cert + Trinity TESOL Diploma
Combinations to achieve TEFL-Q

• PGCE in English + TEFLI certificate that meets the validation requirements.

• PGCE in MFL + TEFLI certificate that meets the validation requirements.

• PGCE PCET+ TEFLI certificate that meets the validation requirements/additional ESOL Diploma

• PG qualification in ELT/TESOL or related subjects + TEFLI certificate that meets the validation requirements.
Combinations to achieve TEFL-Q

- MA in TESOL/ELT/related subjects + TEFLI certificate that meets the validation requirements.
- MA in TESOL/ELT/related subjects which include at least 5 hours of supervised teaching practice.
- Primary QTS
The DELTA

• Module 1 – Theory of Teaching
• Module 2 – Teaching Practice and Observations
• Module 3 – Theory – Extended Project
MA in TESOL/TEFL/ELT

• 1 yr FT and 2-4 yrs PT
• 6 modules
• You will usually study a module per term with weekly lectures.
• You will complete one assignment per module.
• The course may or may not include observations.
PGCE PCET (post compulsory education and training)

• 2 years part time
• 6 modules
• You should have an in-school mentor who you meet with regularly to discuss your progress
• Compulsory observations by your tutor and your in-school mentor
Modes of Learning
Modes of Learning

• FT face to face
• PT face to face
• PT distance
Modes of Learning

**FT face to face**

- You will see your classmates regularly, most likely daily.
- You will develop a strong rapport with them.
- Teach students who you do not know – they may be there for free lessons and may or may not be motivated.
- Intensive course – not much time to absorb information.
- You may not be able to work while you study.
PT face to face

- You will see your classmates weekly.
- You will develop a good rapport with them.
- You may be able to teach students in your school – an environment that you know well and student profiles you know.
- Intensivity may vary – you will likely have time to process your new learning before applying it in the classroom.
- You may be able to work while you study.
- Your workplace may sponsor you.
Modes of Learning

**PT distance**

- You will see your classmates on skype or maybe not at all.
- You will develop an online rapport with them.
- You may be able to teach students in your school – an environment that you know well and student profiles you know.
- Intensivity may vary – you will likely have time to process your new learning before applying it in the classroom.
- You may be able to work while you study and your workplace may sponsor you.
- You have to be an excellent independent learner, be organised and be able to manage your time.
Where can I work?
Types of institution

• Traditional EFL school
• Independent/State school with an EAL department
• International College
• University
• FE College with ESOL Departments
Types of Institution

**Traditional EFL school**

- Adult Learners
- Junior students in holiday periods and summers
- Small classes
- May/may not be possibilities of career development due to budgets
- Teach GE, exam classes, Business or Legal English and maybe some other specialism.
- Help out with activities and events.
Independent/State school with an EAL department

- Y12-13 (16-18) or from Y7-Y13 (11-18)
- Junior students in holiday periods and summers
- Class sizes will vary greatly
- May/may not be possibilities of career development due to budgets
- Teach GE, lots of IELTS up to 8.0 for university applications, ESAP, EAP, AS EPQ, UCAS counselling, extra-curricular activities and events.
Types of Institution

International College

• Students aged 14+ depending on EFL/EAP
• Class sizes will be small
• Some career development but budgets will determine this
• Teach GE, lots of IELTS up to 8.0 for university applications, ESAP, EAP on Foundation courses, UCAS counselling, extra-curricular activities and events.
Types of Institution

University

• 17+ on Foundation and 18+ on pre-sessional and in-sessional classes
• Class sizes will vary - usually up to about 20
• Short term staff do not receive CPD, but longer term staff may do –MA.
• Teach Academic Skills, EAP, IELTS, ESAP.
Types of Institution

**FE College with an ESOL Department**

- Students aged 14+
- Range of class sizes depending on available funding
- More likely to have mixed ability classes
- Student motivation may vary due to circumstances
- Teach GE, IELTS, Life Skills, Access/Foundation courses
What else can I do in my current school?

- Management
- Administration
- Curricular
- Extra-Curricular
- Compliance
- Welfare and Pastoral Care
Management

• Senior Teacher/ADOS/DOS

• Course-co-ordination

• Exam co-ordination – IELTS, FCE, CAE

• Resource Management
Administration

• Assist with departmental administration

• Review and develop processes and procedures

• HR processes for the department/school

• Assist with administration in other departments.
Curricular Development

• Write new courses

• Review new course books

• Develop specialist knowledge e.g. Business English, Legal English, another subject which may be related to your first degree or previous work experience.

• Review and develop existing courses.

• Write new Schemes of work
Extra-Curricular Activities

- Social Programme/enrichment development.
- Educational Visits development.
- Create an integrated programme.
- Linking learning to leisure.
Compliance

• Helping your school to preparing for inspections.

• Fully understanding inspection criteria – develop a strong sense of how the government sees the industry and see how to help your school develop.
Welfare and Pastoral Care

• Assist the Welfare Officer. Learn about processes and procedures.

• Develop a deeper understanding of the kinds of problems that students face when studying abroad.

• Become a safeguarding lead/Fire Warden

• Develop workshops to train teachers in this area.
Further qualifications to consider

• Advanced Safeguarding training – Safeguarding Lead

• First Aid/Fire Warden etc

• Educational visits co-ordinator training

• Student Services Officer Certificate

• Accreditation Conferences – study how to improve your school globally
Interviews - considerations

• What you wear is important

• Strengths and Weaknesses as a teacher

• Teaching observation targets and appraisal targets

• Projects that you have worked on – curricular or extracurricular
Interviews - considerations

• Examples of leadership

• Examples of working with others on a specific project

• How do you work with colleagues and managers?

• Where do you want to be in 5 years’ time?
Thank you

Questions?