

Progressing Your Career: To TEFL-Q and beyond

**by
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Aims of the session

- **Routes to TEFL-Q, what are my options and which is the best for me?**
- **Modes of Learning**
- **Where can I work? Different options as the industry diversifies.**
- **What else can I do in my current school? How to progress in a small company.**

Route to TEFL-Q

What is TEFL-i and TEFL-q?

- **TEFL-I** = TEFL initiated – ie CELTA/Trinity Certificate
- **TEFL-Q** = TEFL-qualified ie Diploma/DELTA/MA in a relevant subject
- **P.46-47 of the Accreditation UK 2016-2017** handbook gives us more details about teacher qualifications.

Combinations to achieve TEFL-Q

- CELTA + DELTA
- Trinity TESOL cert + Trinity TESOL Diploma

Combinations to achieve TEFL-Q

- PGCE in English + TEFLI certificate that meets the validation requirements.
- PGCE in MFL + TEFLI certificate that meets the validation requirements.
- PGCE PCET+ TEFLI certificate that meets the validation requirements/additional ESOL Diploma
- PG qualification in ELT/TESOL or related subjects + TEFLI certificate that meets the validation requirements.

Combinations to achieve TEFL-Q

- MA in TESOL/ELT/related subjects + TEFLI certificate that meets the validation requirements.
- MA in TESOL/ELT/related subjects which include at least 5 hours of supervised teaching practice.
- Primary QTS

The DELTA

- Module 1 – Theory of Teaching
- Module 2 – Teaching Practice and Observations
- Module 3 – Theory – Extended Project

MA in TESOL/TEFL/ELT

- 1 yr FT and 2-4 yrs PT
- 6 modules
- You will usually study a module per term with weekly lectures.
- You will complete one assignment per module.
- The course may or may not include observations.

PGCE PCET (post compulsory education and training)

- 2 years part time
- 6 modules
- You should have an in-school mentor who you meet with regularly to discuss your progress
- Compulsory observations by your tutor and your in-school mentor

Modes of Learning

Modes of Learning

- **FT face to face**
- **PT face to face**
- **PT distance**

Modes of Learning

FT face to face

- You will see your classmates regularly, most likely daily.
- You will develop a strong rapport with them.
- Teach students who you do not know – they may be there for free lessons and may or may not be motivated.
- Intensive course – not much time to absorb information.
- You may not be able to work while you study.

Modes of Learning

PT face to face

- You will see your classmates weekly.
- You will develop a good rapport with them.
- You may be able to teach students in your school – an environment that you know well and student profiles you know.
- Intensivity may vary– you will likely have time to process your new learning before applying it in the classroom.
- You may be able to work while you study.
- Your workplace may sponsor you.

Modes of Learning

PT distance

- You will see your classmates on skype or maybe not at all.
- You will develop an online rapport with them.
- You may be able to teach students in your school – an environment that you know well and student profiles you know.
- Intensity may vary– you will likely have time to process your new learning before applying it in the classroom.
- You may be able to work while you study and your workplace may sponsor you.
- You have to be an excellent independent learner, be organised and be able to manage your time.

Where can I work?

Types of institution

- Traditional EFL school
- Independent/State school with an EAL department
- International College
- University
- FE College with ESOL Departments

Types of Institution

Traditional EFL school

- Adult Learners
- Junior students in holiday periods and summers
- Small classes
- May/may not be possibilities of career development due to budgets
- Teach GE, exam classes, Business or Legal English and maybe some other specialism.
- Help out with activities and events.

Types of Institution

Independent/State school with an EAL department

- Y12-13 (16-18) or from Y7-Y13 (11-18)
- Junior students in holiday periods and summers
- Class sizes will vary greatly
- May/may not be possibilities of career development due to budgets
- Teach GE, lots of IELTS up to 8.0 for university applications, ESAP, EAP, AS EPQ, UCAS counselling, extra-curricular activities and events.

Types of Institution

International College

- Students aged 14+ depending on EFL/EAP
- Class sizes will be small
- Some career development but budgets will determine this
- Teach GE, lots of IELTS up to 8.0 for university applications, ESAP, EAP on Foundation courses, UCAS counselling, extra-curricular activities and events.

Types of Institution

University

- 17+ on Foundation and 18+ on pre-sessional and in-session classes
- Class sizes will vary - usually up to about 20
- Short term staff do not receive CPD, but longer term staff may do –MA.
- Teach Academic Skills, EAP, IELTS, ESAP.

Types of Institution

FE College with an ESOL Department

- Students aged 14+
- Range of class sizes depending on available funding
- More likely to have mixed ability classes
- Student motivation may vary due to circumstances
- Teach GE, IELTS, Life Skills, Access/Foundation courses

What else can I do in my current school?

Management

Administration

Curricular

Extra-Curricular

Compliance

Welfare and Pastoral Care

Management

- Senior Teacher/ADOS/DOS
- Course-co-ordination
- Exam co-ordination – IELTS, FCE, CAE
- Resource Management

Administration

- Assist with departmental administration
- Review and develop processes and procedures
- HR processes for the department/school
- Assist with administration in other departments.

Curricular Development

- Write new courses
- Review new course books
- Develop specialist knowledge e.g. Business English, Legal English, another subject which may be related to your first degree or previous work experience.
- Review and develop existing courses.
- Write new Schemes of work

Extra-Curricular Activities

- Social Programme/enrichment development.
- Educational Visits development.
- Create an integrated programme.
- Linking learning to leisure.

Compliance

- Helping your school to preparing for inspections.
- Fully understanding inspection criteria – develop a strong sense of how the government sees the industry and see how to help your school develop.

Welfare and Pastoral Care

- Assist the Welfare Officer. Learn about processes and procedures.
- Develop a deeper understanding of the kinds of problems that students face when studying abroad.
- Become a safeguarding lead/Fire Warden
- Develop workshops to train teachers in this area.

Further qualifications to consider

- Advanced Safeguarding training – Safeguarding Lead
- First Aid/Fire Warden etc
- Educational visits co-ordinator training
- Student Services Officer Certificate
- Accreditation Conferences – study how to improve your school globally

Interviews - considerations

- What you wear is important
- Strengths and Weaknesses as a teacher
- Teaching observation targets and appraisal targets
- Projects that you have worked on – curricular or extracurricular

Interviews - considerations

- Examples of leadership
- Examples of working with others on a specific project
- How do you work with colleagues and managers?
- Where do you want to be in 5 years' time?

Thank you

Questions?